

How to Edit a Syllabus in the Database (rev. 9-4-14)

If you want to edit a syllabus that you have already posted in the database, you must do so in MS Word or whatever word-processing application you use. Then save your revision as a PDF and replace the existing file in the database. To replace the file, click EDIT beside the title of the syllabus you wish to replace and follow the “How to Add a Syllabus” directions above.

ADD/EDIT SYLLABUS

Make term selection by highlighting a term and clicking on the SUBMIT button below.

TERM:

Fall 2014 Courses:

	CRN	SUBJ	CRSE	SECT	TITLE	SYLLABUS
1.	83786	CETL	000	02	Course Evaluation (online)	ADD/ EDIT/ ←
2.	83787	CETL	000	03	Course Evaluation (online)	ADD/ EDIT/
3.	83788	CETL	100	01	Blackboard Training (online)	ADD/ EDIT/
4.	83789	CETL	101	01	Smart Room Training (online)	ADD/ EDIT/
5.	83790	CETL	102	01	Dist-Learn Training (online)	ADD/ EDIT/
6.	86091	CETL	244	01	Teaching at Howard	ADD/ EDIT/

© 2014 Ellucian Company L.P. and its affiliates.

RELEASE: 7.0 SITE MAP

ellucian

7:21 PM
9/3/2014